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P30® Foundation & Practitioner Classroom



3 P's – Portfolio, Programme and Project Management, together they help to ensure an organisation's strategy is delivered as needed. A P30 model provides a decision enabling and delivery support structure for all change within an organisation, whether large or small.

This Foundation and Practitioner classroom course is designed to enable delegates to understand the structure, roles, tools and techniques along with the processes that help ensure business change happens in line with corporate strategic objectives. During the course, delegates will gain knowledge of the internationally recognised Best Practice terminology, structure, basic concepts and the core principles of P30. During the course participants will sit P30 Foundation and Practitioner examinations.

COURSE CONTENT

Structured over five days of training, exercises and practical application, the course has sessions structured around the P30 guidance and delegates would achieve the following learning outcomes:

P30 Foundation

- ✓ P30 Overview
- ✓ P30 Services and Functions
- ✓ P30 Models
- ✓ P30 Tools and Techniques
- ✓ P30 Roles and Responsibilities
- ✓ Developing a Business Case, Why have a P30?
- ✓ How to implement or re-energise a P30 Examination Preparation

P30 Practitioner

- ✓ ILX's unique 'Preparing for the P30 Practitioner examination' providing sample Practitioner examination papers and marking guidelines
- ✓ A review of the P30 Guidance, consolidating understanding and addressing any areas of concern
- ✓ Syndicate and individual scenario based exercises, designed to focus candidates on the application of P30 using case studies

ACCREDITATION

P30 Foundation

- ✓ Multiple choice
- ✓ 75 questions per paper 5 questions to be trial and not counted in scores
- ✓ 35 marks required to pass (out of 70 available) – 50%
- ✓ 60 minutes duration
- ✓ Closed book

P30 Practitioner

- ✓ Objective testing 8 questions per paper
- ✓ 80 marks available in total 40 marks } required to pass (out of 80 available) – 50%
- ✓ Two-and-a-half hours (150 minutes) duration
- ✓ Open-book (official P30 Guide only)

Target Audience

This course would benefit:

- ✓ SRO's/Programme Directors and Managers
- ✓ Portfolio/Programme/Project Office Managers
- ✓ Project or Programme Office support staff and Project Managers

Duration

This is an intensive 5 day course which includes the P30 Foundation and Practitioner examination. In-house events may vary in duration according to client requirements.

Scheduled Dates & Prices

See our latest public schedule at www.ilxgroup.com for dates, venues and prices.

Reservations & Information

To reserve your place on this course, or to find out more about in-house courses, please contact your local training advisor or email sales@ilxgroup.com for further assistance.

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LEARNING SYNOPSIS

P30 OVERVIEW

- ✓ What a P30 is and why it is relevant
- ✓ Who the P30 guidance is aimed at
- ✓ The differences between Projects, Programmes, and Portfolio Management

P30 SERVICES & FUNCTIONS

- ✓ The objectives of each functional or service area
- ✓ Strategic Planning, Delivery Support and Centre of Excellence
- ✓ Assurance services, through gated reviews or audit
- ✓ P30 governance

MODEL STRUCTURES

- ✓ Services and functions delivered through various design models
- ✓ What kind of model to deploy
- ✓ The reporting structure of a P30 model
- ✓ Critical success factors of a P30 structure
- ✓ Information Assurance for projects and programmes

HOW TO OPERATE A P30

- ✓ Portfolio prioritisation, Management Dashboards, Information Portals and Knowledge Management
- ✓ Some of the facilitated workshops a P30 may be asked to lead
- ✓ Business process swim-lane diagrams and the benefits they can bring
- ✓ How approaches can be tailored for different demands

P30 ROLES & RESPONSIBILITIES

- ✓ P30 "Management & Generic" roles and those that are "functional"
- ✓ The purpose of each role, and be aware of some of the key responsibilities of each
- ✓ How the roles might be implemented within the various P30 models
- ✓ Some of the key skills and competencies needed within a P30

DEVELOPING A P30 BUSINESS CASE, WHY HAVE A P30?

- ✓ The benefits of a P30, and the capabilities of a P30
- ✓ The Principles for Extracting Value. A Value Matrix
- ✓ What performance improvements can be expected

HOW TO IMPLEMENT OR RE-ENERGISE A P30

- ✓ A Blueprint for a programme of change, for a successful P30 P30
- ✓ The lifecycle needed for P30 implementation
- ✓ How to setup and run a Temporary Office structure

CASE STUDIES

- ✓ A large bureaucratic organisation delivering health services to various government departments across Europe
- ✓ A medium sized organisation delivering hardware and software solutions to their broad customer base
- ✓ A small organisation delivering construction project management for their clients

P30 FOUNDATION EXAMINATION TECHNIQUE

- ✓ How to approach the P30 examination

P30 EXAMINATION SIMULATOR

Featuring sample questions from the P30 examination, using the correct timing and providing feedback for each question

PLUS...

Additional free resources for implementing a P30, analysing the environment, and a self assessment of maturity.