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# P30<sup>®</sup> Foundation Online

ILX Group's accredited P30 Foundation online learning covers all aspects of the P30 guidance. Using voice, animation and activities, the course takes approximately twelve hours to complete which is equivalent to a three day workshop.



The main body of the course consists of seven lessons which cover the principles, techniques and structure for implementing a Portfolio, Programme and Project Office, including a Centre of Excellence, through to the business case and planning for implementation.

## BENEFITS

- ✓ An exam simulator which results in exceptional pass rates
- ✓ Increased retention of learning
- ✓ Less time taken to learn
- ✓ Increased control and visibility of progress and achievement
- ✓ Reduced travel costs
- ✓ Accessible from any location

## WHAT'S INCLUDED

- ✓ 12 months online access to our accredited P30 Foundation course
- ✓ Full tutor support, plus many additional materials to help put P30 into practice
- ✓ P30 Foundation mock exam revision tool

## OPTIONAL EXTRAS

- ✓ Official P30 manual
- ✓ P30 Foundation exam: Valid for 12 months from purchase date. Exam can be taken online or at a location from our extensive schedule.

## Target Audience

- ✓ Those requiring an understanding of Portfolio Management and the supporting environment for successful programmes and projects.
- ✓ Managers attempting to provide a structure for prioritisation and control of corporate organisational investments, particularly those using PRINCE2<sup>®</sup> and MSP<sup>®</sup>, although any methodology can be effectively improved using the P30 model.
- ✓ There are no pre-requisites for studying this course or qualification other than an understanding of the project and programme environment.

## LEARNING SYNOPSIS

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### P30 OVERVIEW

- ✓ What a P30 is and why it is relevant
- ✓ Who the P30 guidance is aimed at
- ✓ The differences between Projects, Programmes, and Portfolio Management

### P30 SERVICES & FUNCTIONS

- ✓ The objectives of each functional or service area
- ✓ Strategic Planning, Delivery Support and Centre of Excellence
- ✓ Assurance services, through gated reviews or audit
- ✓ P30 governance

### MODEL STRUCTURES

- ✓ Services and functions delivered through various design models
- ✓ What kind of model to deploy
- ✓ The reporting structure of a P30 model
- ✓ Critical success factors of a P30 structure
- ✓ Information Assurance for projects and programmes

### HOW TO OPERATE A P30

- ✓ Portfolio prioritisation, Management Dashboards, Information Portals and Knowledge Management
- ✓ Some of the facilitated workshops a P30 may be asked to lead
- ✓ Business process swim-lane diagrams and the benefits they can bring
- ✓ How approaches can be tailored for different demands

### P30 ROLES & RESPONSIBILITIES

- ✓ P30 "Management & Generic" roles and those that are "functional"
- ✓ The purpose of each role, and be aware of some of the key responsibilities of each
- ✓ How the roles might be implemented within the various P30 models
- ✓ Some of the key skills and competencies needed within a P30

### DEVELOPING A P30 BUSINESS CASE, WHY HAVE A P30?

- ✓ The benefits of a P30, and the capabilities of a P30
- ✓ The Principles for Extracting Value. A Value Matrix
- ✓ What performance improvements can be expected

### HOW TO IMPLEMENT OR RE-ENERGISE A P30

- ✓ A Blueprint for a programme of change, for a successful P30 P30
- ✓ The lifecycle needed for P30 implementation
- ✓ How to setup and run a Temporary Office structure

### CASE STUDIES

- ✓ A large bureaucratic organisation delivering health services to various government departments across Europe
- ✓ A medium sized organisation delivering hardware and software solutions to their broad customer base
- ✓ A small organisation delivering construction project management for their clients

### P30 FOUNDATION EXAMINATION TECHNIQUE

- ✓ How to approach the P30 examination

### P30 EXAMINATION SIMULATOR

Featuring sample questions from the P30 examination, using the correct timing and providing feedback for each question

### PLUS...

Additional free resources for implementing a P30, analysing the environment, and a self assessment of maturity.