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Management of Portfolios (MoP)[®] Foundation Online

The Management of Portfolios (MoP) guidance provides advice and examples of how to apply principles, practices and techniques which help to optimise an organisation's investment in change alongside its business as usual (BAU) work.



The purpose of the Foundation qualification is to confirm that a candidate has sufficient knowledge and understanding to work as an informed member of a portfolio office or in a range of portfolio management roles. MoP helps organisations to answer a fundamental question: 'Are we sure this investment is right for us and how will it contribute to our strategic objectives?'

Investment is the key word because portfolio management is about investing in the right change initiatives and implementing them correctly. MoP achieves this by ensuring that:

- ✓ The programmes and projects undertaken are prioritised in terms of their contribution to the organisation's strategic objectives and overall level of risk
- ✓ Programmes and projects are managed consistently to ensure efficient and effective delivery
- ✓ Benefits realisation is maximised to provide the greatest return (in terms of strategic contribution and efficiency savings) from the investment made

ILX Group's accredited MoP Foundation e-learning covers all of the foundation qualification syllabus topics of the MoP guidance. The course takes approximately 12 hours to complete which is equivalent to a three day workshop.

BENEFITS

ILX Group's Management of Portfolios e-learning will lead to improved understanding of:

- ✓ The portfolio management cycles, practices and techniques and the organisational context within which they operate; – Effective approaches to understanding, categorising, prioritising, balancing and planning; and – How project and programme success can be enhanced by adopting a portfolio perspective to delivery
- ✓ The opportunity to demonstrate sufficient knowledge and understanding to work as an informed member of a portfolio office or in a range of portfolio management roles

The organisation will benefit from having staff trained in the key MoP elements enabling:

- ✓ Improved strategic contribution – more of the 'right' projects to be undertaken
- ✓ Removal of redundant, duplicate and low value adding projects and programmes
- ✓ More effective implementation of projects and programmes via management of constraints, risks and dependencies
- ✓ More efficient utilisation of scarce resources including skilled project/programme managers
- ✓ Greater benefits realisation
- ✓ Improved accountability and corporate governance

Target Audience

This training and qualification is aimed at those involved in a range of formal and informal portfolio management roles encompassing investment decision-making, project and programme delivery, and benefits realisation. It is relevant to all those involved in the selection and delivery of business change initiatives including:

- ✓ Members of Management Boards and Directors of Change
- ✓ Senior Responsible Owners (SROs)
- ✓ Portfolio, Programme, Project, Business Change and Benefits Managers
- ✓ Business Case Writers
- ✓ Project Appraisers
- ✓ Business Process Owner

What's included?

- ✓ 12 months online access to our accredited MoP Foundation course
- ✓ Full tutor support, plus many additional materials to help put MoP into practice
- ✓ MoP Foundation mock exam revision tool

Optional Extras

- ✓ Official MoP manual
- ✓ MoP Foundation exam: Valid for 12 months from purchase date. Exam can be taken online or at a location from our extensive schedule.

LEARNING SYNOPSIS

INTRODUCTION

- ✓ The purpose and structure of the course
- ✓ The format and style of the MoP examination

INTRODUCTION TO MoP

Introduction to or description of:

- ✓ MoP as part of a suite of Best Practice Management products
- ✓ Definitions of the terms Project, Programme and Portfolio
- ✓ Descriptions of the terms Project, Programme and Portfolio Management
- ✓ The differences between Projects, Programme and Portfolios
- ✓ The principles of MoP and the 'lite touch' techniques
- ✓ The two Portfolio cycles and the definition and delivery practices
- ✓ The need to tailor the MoP guidance to suit your organisation
- ✓ The objectives and benefits of Portfolio Management

STRATEGIC & ORGANISATIONAL CONTEXT

- ✓ The relationship between Portfolio Management and the other functions or activities with which it must coordinate

ROLES & DOCUMENTATION

- ✓ MoP roles and responsibilities, documents and the contents

MoP PRINCIPLES

- ✓ Description of the MoP principles and the keys to the success of each

IMPLEMENT, SUSTAIN & MEASURE

- ✓ The three approaches to implementation of MoP
- ✓ Key factors in implementing and sustaining progress
- ✓ Assessing maturity and impact on the organisation
- ✓ Organisational energy

DEFINITION CYCLE

- ✓ Explanation of the five definition practices

DELIVERY CYCLE

- ✓ Explanation of the seven delivery practices

MoP FOUNDATION EXAMINATION TECHNIQUE

- ✓ How to approach the MoP examination

MoP FOUNDATION EXAMINATION SIMULATOR

- ✓ Featuring timed sample questions in the style of the MoP examination

FEEL CONFIDENT

ILX is a Global Leader in the provision of accredited digital and classroom-based education, with over 27 years' experience and we proudly achieve a 96% customer satisfaction rating*.



* Feefo results

1st

Leading provider of Project,
Portfolio & Programme
Management Consulting & Training

+27

Years
of
Experience

+96%

Customer
Satisfaction

5,000

Worldwide
Corporate
Clients